

SAINIK SCHOOL CHHINGCHHIP
P.O. – THINGSULTHLIAH, DIST : SERCHHIP (MIZORAM), PIN – 796161
E-mail : sainikschoolchhingchhip@gmail.com , Mob. No. 7005618603
Website : sschhingchhip.mizoram.gov.in

REQUEST FOR PROPOSAL(RFP)

Invitation of Bids for 'SUPPLY OF General Items' Request for Proposal (RFP) No SSSC/QM/RFP/01/20CONTRACT dated 10 Feb 2020

1. Bids in sealed cover are invited for supply of items and execution of works as listed in part II RFP. Please super scribe the above mentioned Title, RFP number and date of opening of the bids on the sealed cover to avoid the bid being declared invalid.

2. The address and contact numbers for sending bids or seeking clarifications regarding this RFP are given below-

- | | |
|---|---|
| (a) Bids/queries to be addressed to: | The Principal, Sainik School Chhingchhip |
| (b) Postal address for sending the Bids : | As mentioned above |
| (c) Name /designation of the contact personnel: | Administrative Officer, SS Chhingchhip |
| (d) Telephone numbers of contact personnel: | 7005618603 |
| (e) E-mail id of contact personnel : | sainikschoolchhingchhip@gmail.com |

3. This RFP is divided into five parts as follows:-

(a) **Part I**- Contains general information and instruction for the Bidders about the RFP such as the time, place of submission and opening of tenders, Validity period, Mode of tenders etc.

(b) **Part II**- Contains essential details of the items/services required, such as the Schedule of Requirements (SOR), Technical specifications, Delivery and Consignee details.

(c) **Part III** – Contains Standard Conditions of RFP, which will form part of the Contract with the successful Bidder.

(d) **Part IV** – Contains special Conditions applicable to this RFP and which will also form part of the contract with the successful Bidder.

(e) **Part V**-Other details.

4. This RFP is being issued with no financial commitment and the Buyer reserves the right to Change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the RFP, Should it become necessary at any stage.

PART I- GENERAL INFORMATION

1. Last date and time for depositing the Bids (DDMMYYYY) : 09.03.2020 1700 hrs

The sealed Bids (technical and Commercial) should be deposited/reach by the due date and time. The responsibility to ensure this lies with the Bidder.

The various crucial dates relating to tender are cited as under :-

S No	Contract Details	Date	Remarks
(a)	Date of issue of Tender and Availability	15 Feb 20	On School web site (https://sschhingchhip.mizoram.gov.in) & e-CPPP www.eprocure.gov.in/epublish/app
(b)	Last date of submission of Tender Documents	09 Mar 20 1700 hrs	-
(c)	Mode of submission	-	Offline/Drop in tender box placed at this school
(d)	Date and place of opening of tender	12 Mar 20 1000hrs	Administrative Officer's Office

2. Manner of depositing the Bids : Sealed Bids should be either dropped in the Tender Box in-front of Adm Officer's Office at Sainik School Chhingchhip, or sent by registered post at the address given above so as to reach by the due date and time. Late tenders will not be considered. No responsibility will be taken for postal delay or non-delivery /non receipt of Bid documents. Bids sent by FAX or e-mail will not be considered (unless they have been specifically called for by these modes due to urgency).

3. Time and date for opening of Bids 12.03.2020 1000 hrs

(If due to any exigency, the due date for opening of the bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer).

4. Location of the tender Box : Infront of Adm Officer's Office Sainik School Chhingchhip

(Only those Bids that are found in tender box will be opened. Bids dropped in the wrong Tender Box will be rendered invalid).

5. Place of opening of the Bids: At the office of Adm Officer. The Bidders may depute their representative, duly authorized in writing, to attend of Bids on the due date and time Rates and important commercial/technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders. This event will not be postponed due to non-presence of your representative.

6. The Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time.

7. Forwarding of Bids: Bids should be forwarded by Bidders under their original memo / letter pad inter alia furnishing all details mentioned in **Appendix "A"**.

8. Clarification regarding contents of the RFP: A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the Buyer in writing about the clarification sought not later than 7 (Seven) days prior to the date of the Bids. Copies of the query and clarification by the purchaser will be sent to all prospective bidders who have received the bidding documents.

9. **Modification and Withdrawal of Bids:** No bid shall be modified after submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during this period will result in Bidder's forfeiture of bid security.
10. **Clarification regarding contents of the Bids:** During evaluation and comparison of bids, the Buyer may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing and no change in prices or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.
11. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection with forfeiture of EMD. Conditional tender will be rejected.
12. **Unwillingness to quote:** Bidders unwilling to quote should ensure that intimation to this effect reaches before the due date and time of opening of the Bid, failing which the defaulting Bidder may be delisted for the given range of items as mentioned in this RFP.
13. **Validity of Bids:** The Bids should remain valid till 45 days beyond the last date of submission of the Bids.
14. **Cost of Tender Form:** Bidders are to remit **Rs 300/-** (Rupees Three Hundred only) with Principal, Sainik School Chhingchhip through Demand Draft / Banker's Cheque in favour of "Principal, Sainik School Chhingchhip" payable at **Mizoram Rural Bank, Chhingchhip (IFSC – SBIN0RRMIGB, Branch Code No. 08)** towards cost of the tender form in any Nationalised Banks.
15. **Filling of Tender Documents:** Filling of all the relevant points of tender documents is mandatory by the Tenderer. Anything missing on the document part will be treated as cancel of complete tender document. Tenderer will not have any right to claim on the subject issue.
16. **Credential of Tenderer:** Tenderer is supposed to submit the all relevant credential document along with the tender form.

PART II-ESSENTIAL DETAILS OF ITEMS/SERVICES

Request for Proposal (RFP) No SSCC/QM/RFP/001/CONTRACT Dated 10 Feb 2020

1. **Schedule of Requirements** – The vendors will submit the commercial bids in the following format along with other necessary details.

Sr. No.	Items	A/u	Rate
1	AA Cell	Nos	
2	AAA Cell	Nos	
3	Acid Normal	Ltr	
4	Bamboo for Broom	Nos	
5	Barber Maron Cotton	Nos	
6	Barber Maron Satin	Nos	
7	Barber Scissor Heavy Duty	Nos	
8	Barber Towel 1.5' x 1.5'	Nos	
9	Bathroom Stool PVC 1'x1'x6"	Nos	
10	Battery 9 Volt for cordless mic	Nos	
11	Black Hit	Nos	
12	Bleaching Powder	Kg	
13	Brasso 100 ml	Pack	
14	Broom Bamboo	Nos	
15	Broom Soft	Nos	
16	Bucket Plastic 10 L	Nos	
17	Bucket plastic 15 L	Nos	
18	Bucket Plastic 20 L	Nos	
20	Bucket plastic 5 L	Nos	
20	Cap Hook Fitted on 1'x1' Sunmica Board	Nos	
21	Car Flag Air - Vice Marshal	Nos	
22	Car Flag Air Comadore	Nos	
23	Car Flag Brig.	Nos	
24	Car Flag Lt Gen	Nos	
25	Car Flag Major General	Nos	
26	Car Polish for Car	Nos	
27	Carpet	Sq Ft	
28	Cement Gamla	Nos	
29	Chick	Sq Ft	
30	Chiping Hammer	Nos	
31	Room Freshner	Nos	
32	Cloth Hanger	Nos	
33	Coat Brush	Nos	
34	Coolin	Nos	
35	Cotton Rasi	Kg	
36	Curtain Rings Brass	Pcs	
37	Curtain Rings Non Brass	Pcs	
38	Curtain Rod	Ft	
39	Curtain Rod Brackets	Pair	
40	Dah Iron for wood cutting	Nos	
41	Darati	Nos	
42	Dash Board Spray for Car	Nos	
43	Designation/Name Plate Office/Class Room Steel	Sq Ft	

	plate		
44	Detergent	Kg	
45	Dettol Hand Wash	Nos	
46	Dettol Soap	Nos	
47	Disposal Donga	Nos	
48	Disposal Glass	Nos	
49	Disposal Katori	Nos	
50	Disposal Plate	Nos	
51	Distilled Water 5 Ltr Pack	Nos	
52	Drum Plastic 200L	Nos	
53	Drum Plastic 50L	Nos	
54	Drum Plastic 50L	Nos	
55	Dustbin PVC 50 Kg Heavy Duty braded with cover	Nos	
56	Dustbin PVC Normal with Cover 5 Kg braded	Nos	
57	Dustbin PVC Normal withCover 10 Kg braded	Nos	
58	Dusting Cloth Cotton	Nos	
59	Flat File	Nos	
60	Flower Cutter	Nos	
61	Fog Light Big	Pair	
62	Fog Light Small	Pair	
63	Footmat Jute Heavy 3'x2'	Nos	
64	Footmat Jute Heavy 4'x2.5'	Nos	
65	Footmat Jute Heavy 6'x3'	Nos	
66	Footmat Rubber Best Quality 3'x2'	Nos	
67	Footmat Rubber Best Quality 4'x2.5'	Nos	
68	Footmat Rubber Best Quality 6'x3'	Nos	
69	Framed Photograph 10"x12"	Nos	
70	Framed Photograph 12"x14"	Nos	
71	Geti with Handle with good finishing	Nos	
72	Hammer 500 gms with handle	Nos	
73	HarpicLiquid 500 ml	Nos	
74	Hawai Sleepers	Pair	
75	In/Out Office Tray PVC 3 Comp.	Nos	
76	In/Out Office Tray PVC Single Comp.	Nos	
77	Iron Brush	Nos	
78	Iron Bucket 15 Ltr.	Nos	
79	Iron Chain	Kg	
80	Iron Cutter Machine (Heavy Duty)	Nos	
81	Iron Jharana for Watering Plants	Nos	
82	Iron Net	Ft	
83	Iron Hook for ceiling fan	Nos	
84	Jerrican Plastic 20 Ltr.	Nos	
85	Karni for mason	Nos	
86	Karni for Messon	Nos	
87	Kassi with Handle	Nos	
88	Khurpi for Gardner	Nos	
89	Kulhada iron wood cutting heavy duty	Nos	
90	Kulhari wood cutting with handle	Nos	
91	Ladder Aluminium Double Side Heavy Frame 8'	Nos	
92	Lilonium Mat Heavy Duty 3/4/5 mm	Sq Ft	
93	Lilonium Mat Fixing Charges with Material	Sq Ft	
94	Lock 40 Liver With 3 Key	Nos	
95	Lock 50 Liver With 3 Key	Nos	

96	Lock Heavy Godrej	Nos	
97	Lock Link	Nos	
98	Curtains Cloth	Mtr	
99	Curtains Ready made Std Size	Set of Three	
100	Measuring Tape 3m	Nos	
101	Melathine Liquid	Ltr	
102	Metal Polish	Nos	
103	Mineral Water 1 Ltr	Nos	
104	Mineral Water 2 Ltr	Nos	
105	Mirror With PVC Frame 1.5'x1.5'	Nos	
106	Mosquito Coil	Pkt	
107	Mosquito Liquid	Nos	
108	Mosquito Liquid with Machine	Nos	
109	Mug 1L	Nos	
110	Napthelene Ball	Kg	
111	Nariyal Rasi	Kg	
112	Nation Flag Car	Nos	
113	National Flag 3'x2'	Nos	
114	National Flag Full Size 6'x4'	Nos	
115	National Table Flag	Nos	
116	Nut & Bolts	Kg	
117	Nylon Rassi	Kg/Mtr	
118	Odonil	Nos	
120	Packing Rassi Plastic 100'	Bundle	
120	Patua PVC	Nos	
121	Pencil Cell 1.5 V	Nos	
122	Phawara with Wooden Handle	Nos	
123	Lizol (1 Ltr Pack)	Bottle	
124	Phenyol (5 Ltr Pack)	Bottle	
125	Phynayal 1/2 ltr pack	Bottle	
126	Poly pack for dust bin 20 /15 kg capacity	Pkt	
127	Poucha cloth 2'x2'	Nos	
128	Red Runner	Sq Ft	
129	Rin Soap 125g	Nos	
130	Rin Soap 250g	Nos	
131	Robin Blue	Pkt	
132	Rose Cutter	Nos	
133	Round File	Nos	
134	Sainik School Chhinhchhip Flag 3'x2'	Nos	
135	Sainik School Chhingchhip Flag Full Size 6'x4'	Nos	
136	Sainik School Chhingchhip Table Flag	Nos	
137	Sainik School Society Flag 3'x2'	Nos	
138	Sainik School Society Flag Car	Nos	
139	Sainik School Society Flag Full Size 6'x4'	Nos	
140	Sainik School Society Table Flag	Nos	
141	Sand Paper	Pcs	
142	Seat Cover Complete	Nos	
143	Sharpning machine (Grinder)	Nos	
144	Soap Case Plastic	Nos	
145	Soap Lux	Nos	
146	Square File	Nos	
147	Stainer for Distemper	100 ml	

148	Star Brass for Star Plate VIP Army	Nos	
149	Star Plate Army/Air Force	Pair	
150	Star Plate Base VIP Vehicle	Pair	
151	Star Silver For Star Plate VIP Air Force	Nos	
152	Steel Box Big 18"	Kg	
153	Steel Box Small 18"	Kg	
154	Steel Sheet 18"	Kg	
155	Stool PVC Heavy Duty	Nos	
156	Table Flag Stand Brass	Nos	
157	Talwar for Grass Cutting Iron Handle	Nos	
158	Tarpoline Heavy Stuff Water Proof	Sq Ft	
159	Tarpoline Plastic	Sq Ft	
160	Thread	Pkt	
161	Toilet Brush	Nos	
162	Torch Cell 1.5 V	Nos	
163	Umbrella Full Size	Nos	
164	Umbrella Full Size Folded	Nos	
165	Umbrella Small Size	Nos	
166	Wall Clock Heavy	Nos	
167	Wall Clock Normal	Nos	
168	Washing Soda Nirma	Kg	
169	Washing Soda wheel	Kg	
170	Welding Glass	Nos	
171	Welding Gloves	Pair	
172	Welding machine port single phase 2KW	Nos	
173	Welding Rod	Pkt	
174	Wheel for Revolving Office Chair Normal	Nos	
175	Wheel for Revolving Office Chair Screwed	Nos	
176	Wheel Soap 125gm	Nos	
177	Wheel Soap 250gm	Nos	
178	Wiper Cleaning Large size	Nos	
179	Wiper Cleaning Small size	Nos	
180	Desert Cooler	Nos	
181	Ceiling Fan 48 Inch	Nos	
182	Tube Lights (Complete Set)	Nos	
183	Tube light 40 watt	Nos	
184	CFL 10 watt	Nos	
185	CFL 12 watt	Nos	
186	CFL 15 Watt	Nos	
187	CFL 20 watt	Nos	
188	CFL 40 Watt	Nos	
189	AMC of Domestic LG RO(including Candle replacement)		
200	AMC of Domestic Kent RO(including Candle replacement)		

Vendor Signature with rubber stamp

- *The price quoted by the Bidder should be inclusive of GST and all other taxes applicable. In the absence of detailed stipulation, it will be presumed that the prices include all such charges and no claim for the same will be entertained. The price quote should be valid for 01 year.*
 - *Sample can be obtained from school premises.*
2. Super scribe the Title, RFP number and date of opening of the bids on the sealed cover to avoid the bid being declared invalid.
 3. Clear details of items are mentioned in the schedule of requirements.
 4. **Delivery period** – Delivery/Installation period for supply of items would be as per the effective date of Supply Order. Please note that Supply Order can be cancelled unilaterally by the Buyer in case items are not received within the Supply Order delivery period. Extension of Supply Order delivery period will be at the sole discretion of the Buyer, with Applicability of LD clause.
 5. **Time of Supply of Items:** Supply of items will be along with delivery Challan / Invoice and Offloading of Stores will be strictly the responsibility of Contractor. No supply will be accepted on Sundays & Holidays.
 6. **No revision of rates will be permitted once the contract is entered into.**
 7. **Items supplied against the supply order issued by the Principal, Sainik School Chhingchhip (Mizoram) will be inspected on receipt and items found damaged or inferior items will have to be replaced by the supplier and cost of delivery will be borne by the supplier.**
 8. **The items will be ordered anytime throughout the period of contract and the supplier will execute the order as per the terms and conditions.**
 9. **While quoting the prices, tenderers must bear in mind that sub-standard/adulterated items will not be accepted and therefore prices for genuine quality of items should only be quoted. The rates quoted should be inclusive of all charges at net supply rates at Sainik School Chhingchhip (Mizoram). Price of each item should be legibly written in figures. Any correction/alteration made in the tender form without authentication will not be accepted.**
 10. **Consignee details -** Principal
Sainik School Chhingchhip,
P.O. – Thingsulthiah,
Distt- Serchhip (Mizoram),
Pin. 796161.
 11. Container Pack – **(As per requirement)**

PART III – STANDARD CONDITIONS OF RFP

1. **Legal Jurisdiction:** All disputes will be subject to Serchhip, Mizoram jurisdiction only.
2. **Liquidated damages :** In the event of the seller's failure to submit the Bonds, Guarantees and Documents, supply the stores/goods and conduct trials, installation of equipment, training etc. as specified in this Supply Order, the Buyer may, at his discretion, withhold any payment until the completion of the Supply Order. The Buyer may also deduct from the Seller as agreed, Liquidated Damages to the sum of 0.5% of the Supply Order price of the delayed/undelivered stores/ services mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores.
3. **Earnest Money Deposit:** Bidders are required to submit Earnest Money Deposit (EMD) for an amount of **Rs 25,000.00 (Rupees Twenty five thousand only)** along with their bids. EMD is to remain valid for a period of forty-five days beyond the final bid validity period. EMD of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. The EMD will be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of their tender. EMD should be through Bank Draft/Account Payee Demand Draft/Bankers Cheque drawn in favour of **Principal Sainik School Chhingchhip payable at Mizoram Rural Bank, Chhingchhip (IFSC – SBIN0RRMIGB, Branch Code No. 08)**. Micro and Small Enterprises as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organisation or the concerned Ministry or Department are exempted from paying EMD.
4. **Performance Bank Guarantee** The successful bidder will deposit an amount equal to **5 per cent** of contract value on award of contract. The EMD of the bidder will be returned to him post deposit of Performance Bank Guarantee. PBG should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. EMD should be through Bank Draft/Account Payee Demand Draft/Bankers Cheque drawn in favour of **Principal Sainik School Chhingchhip payable at Mizoram Rural Bank, Chhingchhip (IFSC – SBIN0RRMIGB, Branch Code No. 08)**.
5. **Termination of the Contract:** The Buyer shall have the right to terminate this contract in part or in full in any the following cases:-
 - (a) The delivery of the material is delayed for not attributable to Force Majeure for more than (01 month) after the scheduled date of delivery.
 - (b) The Seller is declared bankrupt or becomes insolvent.
 - (c) The delivery of material is delayed due to causes of Force Majeure by more than 01 month.
 - (d) The Buyer has noticed that the Seller has utilized the services of any Indian/foreign agent in getting this Supply Order and paid any commission to such individual/company etc.
 - (e) As per decision of the Arbitration Tribunal.
6. **Access to Books of Accounts:** In case it is found to the satisfaction of the Buyer that the Seller has engaged an Agent or paid commission or influenced any person to obtain the contract as described in clauses relating to Agents/Agency Commission and penalty for use of undue influence, the Seller, on a specific request of the Buyer, shall provide necessary information/ inspection of the relevant financial documents/information.
7. **Non-disclosure of Contract documents:** Except with the written consent of the Buyer/ Seller, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.

8. **Transfer and Sub-letting:** The Seller has no right to give, bargain, sell, assign or sublet or Otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof.

9. **Patents and other Industrial Property Rights:** The prices stated in the present Contract shall be deemed to include all amounts payable for the use of patents, copyrights, registered charges, trademarks and payments for any other industrial property rights. The Seller shall indemnify the Buyer against all claims from a third party at any time on account of the infringement of any or all the rights mentioned in the previous paragraphs, whether such claims arise in respect of manufacture or use. The Seller shall be responsible for the completion of the supplies including spares, tools, technical literature and training aggregates irrespective of the fact of infringement of the supplies, irrespective of the fact of infringement of any or all the rights mentioned above.

10. **Notices :** Any notice required or permitted by Supply Order shall be written in the English Language and may be delivered personally or may be sent by FAX or registered pre-paid mail/ airmail, addressed to the last known address of the party to whom it is sent.

11. **Shelf life:** The shelf life of the item should be one year from the date of supply order or more as per OEM guideline.

12. **Taxes and Duties:**

(i) The price quoted by the Bidder should be inclusive of GST and all other taxes applicable. In the absence of detailed stipulation, it will be presumed that the prices include all such charges and no claim for the same will be entertained.

(ii) If reimbursement of any Duty/Tax is intended as extra over the quoted prices, the Bidder must specifically say so. In the absence of any such stipulation it will be presumed that the prices quoted are firm and final and no claim on account of such duty/tax will be entertained after the opening of tenders.

(iii) If a Bidder is exempted from payment of any duty/tax up to any value of supplies from them, he should clearly state that no such duty/tax will be charged by him up to the limit of exemption which he may have. If any concession is available in regard to rate/quantum of any Duty/tax, it should be brought out clearly. Stipulations like, the said duty/tax was presently not applicable but the same will be charged if it becomes liveable later on, will not be accepted unless in such cases it is clearly stated by a Bidder that such duty/tax will not be charged by him even if the same becomes applicable later on. In respect of the Bidders, who fail to comply with this requirement, their quoted prices shall be loaded with the quantum of such duty/tax which is normally applicable on the item in question for the purpose of comparing their prices with other Bidders.

iv) Any change in any duty/tax upward/downward as a result of any statutory variation in excise taking place within contract terms shall be allowed to the extent of actual quantum of such duty/tax paid by the supplier. Similarly, in case of downward revision in any duty/tax, the actual quantum of reduction of such duty/tax shall be reimbursed to the Buyer by the Seller. All such adjustments shall include all reliefs, exemptions, rebates, concession etc. if any obtained by the Seller.

13. **Inspection of Items & Work:** The items being supplied and works being carried out will be inspected by a board of members of SSCC as nominated, on behalf of the Principal. A joint inspection will be carried out on completion of the work and works completion certificate needs to be issued by the Board for processing of payment.

14. **Payment Terms:** Standard Payment terms, as indicated below, will be incorporated in the Rate Contracts:-

(a) It is mandatory for the Bidders to indicate their bank account numbers with IFS Code and other relevant payment details so that payments could be made through NEFT/ Cheque / Bank Transfer / ebanking. The applicable bank charges will be borne by the vendor.

(b) 100 % against post inspection delivery at Sainik School Chhingchhip.

(c) The vendor has to submit two copies of Pre-receipted (signature as received payment on bill with Rs 1/- revenue stamp) Invoice/bill.

(d) As far as possible, payment will be effected by the paying authority within 30 working days from the date of receipt of bill. Consolidated observations, if any should be forwarded within 10 working days by paying authority to the CFA.

PART IV – SPECIAL CONDITIONS OF RFP

1. Supply of items and delivery should be as per supply order and should be deliver as per mentioned in supply order and rate quotation.

2. The Buyer as well as the supplier may withdraw the rate contract within 30 days of serving suitable notice to the other party.

3. The purchaser has the option to renegotiate the price with the rate contract holders.

4. In case of emergency, the purchaser may purchase the same item through ad hoc contract with a new supplier.

5. The purchaser and the authorized users of the rate contract will be entitled to place supply orders up to the last day of the validity of the rate contract and, though supplies against such supply orders will be effected beyond the validity period of the rate contract, all such supplies will be guided by the terms and conditions of the rate contract.

6. **Transportation:** Seller will bear the costs and freight necessary to bring the goods to Sainik School Chhingchhip.

7. **Packing and Marking:** The following Packing and Marking clause will form part of the contract placed on successful Bidder:-

(a) The Seller shall provide packing and preservation of the goods contracted so as to ensure their safety against damage in the conditions of land, sea and air transportation, transshipment, storage and weather hazards during transportation, subject to proper cargo handling.

(b) The packing of the equipment and spares/goods shall conform to the requirements of specifications and standards in force.

8. **Quality Assurance :** The item should be of the latest manufacture, conforming to the current production standard and preferably having 100% defined life at the time of delivery.

9. **Payment terms for Indigenous Sellers:** 100% payment on completion of supply and acceptance by the user.

10. **Paying Authority:** Principal, Sainik School Chhingchhip

11. **Specification:** *As per Schedule of Requirement.*

12. **Quality :** The item should be new and as per specification at para 1 of Part II.
13. **Warranty:** Except as otherwise provided in the invitation tender, the Seller hereby declares that the goods, stores articles sold/supplied to the Buyer under this Supply Order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/mentioned in Supply Order. The Seller hereby guarantees that the said goods/ stores/ articles would continue to conform to the description and quality aforesaid for a period of **12 months** from the date of delivery of the said goods stores/articles to the Buyer. If during the aforesaid period of 12 months the said goods/stores/articles be discovered not to conform to the description and quality aforesaid not giving satisfactory performance or have deteriorated, and the decision of the Buyer in that behalf shall be final and binding on the Seller and the Buyer shall be Entitled to call upon the Seller to rectify the goods/stores/articles or such portion thereof as is found to be defective by the Buyer within a reasonable period, so such specified period as may be allowed by the Buyer in his discretion in application made thereof by the Seller, and in such an event, the above period shall apply to the goods/stores/articles rectified from the date of rectification mentioned in warranty thereof, otherwise the Seller shall pay to the Buyer such compensation as may arise by reason of the breach of the warranty therein contained.

PART V – OTHER DETAILS

1. **Legal addresses of Buyer and Seller.**

SELLER

BUYER

**Sainik School Chhingchhip
Chhingchhip
PO : Thingsulthiah, Pincode - 796161
Serchhip District
Mizoram**

**(Pankaj Rawat)
Sq n Ldr
Adm Officer
For Offg Principal**

APPENDIX 'A'

**FORM TO BE COMPLETED BY THE TENDERER FOR SUPPLY OF ARTICLES TO
SAINIK SCHOOL CHHINGCHHIP**

1. Name of the Firm/Individual:
2. Address: Head Office/Registered Office :.....
3. Branches :.....
4. (a) PAN No..... (b) GST/ TIN No
5. Telephone/Telex No/Fax/Mobile No :.....
6. E-mail ID for online supply order.
7. Is your firm registered under
 - (a) The Indian Companies Act 2018 :.....
The Companies Act 2056
 - (b) The Indian Partnership Act 2032 :.....
 - (c) The Indian Factories Act :.....
 - (d) Any other Act :.....
8. Name and Address of your bankers -.....
stating the name in which account stands **(A/c No. & IFSC code of the Bank)**.
9. Are you in the Central/State Govt. list :.....
of approved contractors if so give details
10. Are you financially solvent :.....
11. Articles in which the applicant usually deals
and the length of the applicants experience in trade
12. **DECLARATION**

I/We.....
(Give Name of Partners/properties or share holders in case of Firm) do hereby declare that the entries made in the application form are true to the best of my/our knowledge.

NOTES: All subsequent changes in the construction or working of firm, affecting the accuracy of the answers now given, should be promptly communicated to the school authority.

(Signature of the Tenderer)